

**Bakery, Confectionery, Tobacco
Workers and Grain Millers
International Union
(*BCTGM*)
Local 359-T**

By-laws

Revised August 4, 1999

Organization

The lot of the organized worker is insecure as long as there are unorganized workers. Decent wages and good working conditions can be more readily secured when all workers are members of the union – and the union can speak and bargain for all.

The standard of living of the workers in our industries can be raised rapidly only through the medium of organization and collective bargaining.

Mindful of this situation, the union has undertaken a crusade to gather all workers who are not now members within our fields. This can be achieved only through the cooperation of every union member. Every union member must constitute himself as an organizer. Each worker must, in his or her own way, contact the non-union members, point out to them the advantage of trade unions, impress upon them the need for collective bargaining and direct the non-union workers to our local union for help and guidance.

Let us all cooperate in this drive. If we pool our resources, we must win. We cannot afford to lose.

Preface

TO ALL MEMBERS OF LOCAL NO. 359-T

Your Local has duly enacted these Bylaws in order to give you a clear understanding of the Rules and Regulations essential for it's functioning.

We urge you to read and to thoroughly understand these Bylaws so that the cooperative endeavor of the membership will result in the maintenance and further strengthening of our organization.

The Membership should not look upon the penalties defined herein as restrictions upon honest endeavor, but as a protection of the many against a few. Let our motto be "Fair Dealings to One Another in Our Union".

Order is the result of discipline, and discipline is the most effective when it arises out of understanding and agreement. To accomplish this aim, all members are strongly urged to study the Bylaws contained herein so that Union meetings will be effective and orderly.

It is hoped that these Bylaws will give you a clear knowledge of the whole orderly, democratic procedure, to inspire you with a desire to shoulder courageously your share of the responsibility for more effective self-government and to foster and deepen a respect for democracy – rule of the people by themselves. It is the policy of this Local Union to treat all members equally in the Union and to represent all members equally when dealing with those outside the Union. No member, therefore, will be discriminated against on the basis of race, color, religion, sex, age or national origin. All references to one gender in these Bylaws shall refer to both genders.

Preamble

The objective of this Local Union is to cultivate feelings of friendship and cooperation among the members, to promote the acceptance of mutual working agreements, to elevate the morale, intellectual and social conditions of it's members, to teach the use of rights of citizenship intelligently and the wisdom of action in the Union along social, economic and political lines for the perpetration of the Union. It is understood that these Bylaws conform to the principles and conditions as set fort in the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union.

This organization shall be known as Local 359-T, Bakery, Confectionery, Tobacco Workers and Grain Millers International Union, AFL-CIO, CLC, and shall consist of members who subscribe to membership and government herein.

ARTICLE I

Officers

Section 1

A President, Vice President, Financial Secretary/Treasurer, Recording Secretary, and a board of Trustees consisting of three members, shall constitute the officers and Executive Board of the Local Union.

Section 2

The Shop Committee of the Local will consist of those who are elected to the office of President, Vice President, Recording Secretary, plus two Committeeman.

Section 3

The Shop Committee is authorized to decide on matters of importance and/or matters of an emergency nature relative to the transaction of the Union business that may arise between regularly scheduled meetings. Such decisions, however, shall be reported to the membership at the next regular meeting. The President will act as Chairman of the Executive Board and of the Shop Committee. Ant decision made by the Executive Board or the Shop Committee will require at least a simple majority vote.

ARTICLE II

Qualification for Office

Section 1

Any candidate for an elected office must be a member of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union in good standing for at least two years.

Section 2

Any member who is prohibited by statutory law from holding a Union office will not be eligible to be a candidate for any elective office.

Section 3

Any member of the International Union may be elected to any office in the Local Union provided the member meets all of the requirements specified in the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union.

Section 4

An attendance register will be available at each regular meeting for members to personally register their names. This register will serve as a record of attendance. The Recording Secretary will be in charge of the register and make it available at each meeting. The presiding officer will close out the register at the end of each meeting.

Section 5

Individuals who are declared ineligible will be notified within 24 hours of his ineligibility to run for office and his right to appeal. Individuals nominated may withdraw their names from nomination or appeal the decision. Individuals failing to apply for an appeal within 48 hours will be considered as ineligible and their names will be withdrawn automatically. Names of individuals withdrawn as nominees or declared ineligible by the General President will not appear on the election ballot or be considered for appointment by the Executive Board.

Section 6

Should any member be declared ineligible to run for office, said member may then appeal in writing within 48 hours after being notified of his ineligibility to the General President or his representative who shall decide such appeal in accordance with the provisions of the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union. Such decision will be binding.

ARTICLE III

Term of Office

The officers of this Local Union shall hold office for three (3) years, but no officer may hold office for a term extending without re-election beyond three (3) years.

ARTICLE IV

Nomination of Officers

Section 1

Nomination of candidates for office will be held at a regular or scheduled meeting. The nomination meeting will be held on the second Wednesday of October during the election year.

Section 2

At least twenty (20) days prior to the date of the nomination meeting, specific notice of the date, time, and place of the nomination meeting, and the offices involved, will be given in a manner as shall be reasonably expected to reach all members.

Section 3

Any member nominated for more than one office must declare prior to the closing of the nomination meeting, which office he will be a candidate for.

Section 4

All nomination records, including the minutes of the nomination meeting, will be preserved by the Recording Secretary for a period of at least one (1) year.

Section 5

A member may be absent from the nomination meeting and still be eligible for nomination to office provided said member states, in writing to the Recording Secretary prior to the opening of the nominations, the office for which he is running. A member who is drafted to work overtime and can not attend the nomination meeting, and is nominated for an office, may accept the nomination provided said member provides, in writing to the Recording Secretary, his acceptance of the nomination within 24 hours.

Section 6

The names of all candidates will be listed on the ballots in alphabetical order.

ARTICLE V

Election of Officers

Section 1

Election of officers, and elected members of the Shop Committee, will be held on the second Wednesday in the month of December.

Section 2

At least fifteen (15) days prior to the election date, specific notice of the date, hours of voting, place of election, office to be voted upon with the names of the candidates for each office, will be mailed to each member at their last known home address.

Section 3

The election of officers will be by secret ballot.

Section 4

Elected Officers will hold office until their successors are duly elected, constituted and installed.

Section 5

A candidate who receives the highest number of votes cast for the specific office for which he is a candidate, will be declared elected.

Section 6

In the event of a tie for any elective office, the Election Committee will arrange, within ten (10) days from the date of the initial election, for a run-off election, for those candidates with an equal number of votes. Notice of the run-off election will be posted on the bulletin boards normally used by the Local Union to inform members of Union business and said notice will state the date, time and place of the election, as well as the offices and names of the candidates involved.

ARTICLE VI

Election Procedures

Section 1

Candidates to office will be entitled to have present at the polls an observer (said observer cannot be the candidate) at every location where ballots are cast and where ballots are counted. Candidates to office must designate the name of their observer at least five (5) days prior to the date of the election. Such designation must be in writing and served upon the Recording Secretary of the Local Union.

Section 2

Candidates for Local Union office will have the right once within thirty (30) days prior to the election to inspect the Local Union membership list, however, no candidate will be permitted to copy names and addresses of the members.

Section 3

Upon reasonable request, in writing, by any bonafide candidate for office, the Local Union will arrange for the distribution of any campaign literature, provided such request is made at least ten (10) days prior to the election date, and providing the candidate making such request pays all costs in advance. The Local Union will retain copies of all campaign materials distributed.

Section 4

At the designated meeting for the nomination of officers, four (4) members will be appointed by the Shop Committee, who will be responsible for the conduct of the election and will constitute the Election Committee. These appointed members will decide among themselves which one is to be the Chairman of the committee. Candidates for any office are not eligible to be appointed to this committee. The Election Committee will decide on all questions which may arise during the election procedures.

Section 5

An employee eligible for membership and who has applied for membership by signing an authorization card for same will be considered eligible to vote in the election of officers.

Section 6

The Election Committee will deliver to the Recording Secretary all unused ballots, all used ballots, and the results of the election in writing, as well as any other records or property used in the fulfilling of their duties.

Section 7

No candidate or member will interfere with the rights of another member or the Election Committee in conducting the election.

Section 8

Ballots will be properly marked as specified or such ballots or portion of the ballot not properly marked will be voided.

Section 9

All voided ballots as well as all other ballots will be preserved as part of the records for at least one (1) year by the Recording Secretary.

Section 10

The Election Committee Chairman will present a written report reflecting the results of the elections to the Recording Secretary prior to the next regularly scheduled meeting. The Recording Secretary will read such report to the membership. The election results, however, will be posted within twenty four (24) hours after the closing of the balloting by the Recording Secretary or the Election Committee Chairman on the bulletin board used by the Local Union to inform members of Union business.

Section 11

Absentee ballots will only be accepted for absences that are excused under the Local Contract. Absentee ballots can be obtained from the Financial Secretary/ Treasurer.

ARTICLE VII

Tellers Committee

Prior to voting on any issue other than the election of officers, which will require a secret ballot, a Tellers Committee will be formed. At least three (3) members will be appointed by the Shop Committee and will be responsible for the conduct of the voting. The Tellers Committee will decide on all questions which may arise during the voting procedures. The Tellers Committee will deliver to the Recording Secretary all unused and used ballots and the results of the voting in writing, as well as any other records or property used in the fulfilling of their duties.

ARTICLE VIII

Installation of Officers

The installation of officers will take place at the first meeting of the Local Union held in the month of January or at the first meeting of the Local Union held immediately after the election of officers and after the report of the Trustees has been made. The Oath of Office will be thereupon administered by the retiring President, a representative of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union if present, or some acceptable person designated by the presiding officer. Immediately upon the installation of officers, the Recording Secretary will forward to the General Secretary/Treasurer of the Bakery, Confectionery, Tobacco Workers International Union a list of officers elected, together with their membership number, address and telephone number. A list of officers installed into office will be supplied to the Company immediately following installation.

ARTICLE IX

Vacancy in Office

Section 1

Whenever a vacancy occurs in an elective office, other than the office of the President, that office will be filled by the Local Union's Executive Board for the balance of the unexpired term of the office so vacated.

Section 2

It shall be the responsibility of the Local Union Executive Board to meet as soon as practicable after the vacancy occurs and appoint a member in good standing to serve that office. Qualification for office, Article II of these by-laws will apply to all appointees to elected offices. In no event will any office remain vacant beyond a period of fifteen (15) days.

Section 3

In the event the office of President is vacated, The Vice President will automatically fill that office and then the office of the Vice President will be filled in accordance with Section 2 of this Article

ARTICLE X

Duties of Officers

Section 1

President: In addition to the duties imposed upon the President by the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union and Local Union 359-T, he shall preside at all meetings of the Local Union, decide all questions of dispute not controlled by the laws of the Bakery, Confectionery, Tobacco Workers International Union, he will countersign all orders and checks properly drawn by the Financial Secretary/Treasurer, and appoint all committees not otherwise provided for. He shall not vote except by secret ballot, but shall have the deciding vote in case of a tie when voting by any other method. He shall enforce all laws of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union applicable to the Local Unions and members thereof. He will perform such other duties as may be required of him by the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union Constitution and by-laws of the Local Union. He shall decide any questions pertaining to the qualifications of nominees as required by the Constitution and Local 359-T. His decision may be appealed, as provided for in the Constitution. He will be a delegate to the convention of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union as well as all conventions and councils in which the Local Union participates.

Section 2

Vice President: The Vice President will perform all those duties required by the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union and the by-laws of the Local Union. He shall assist the President in maintaining order, preside at meetings in the absence of the President. If the office of President is vacated, the Vice President will become President and serve as such until after the next regular election and installation of his successor. He will be a second delegate or alternate delegate to the Convention of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union as well as any conventions and councils in which the Local Union participates.

Section 3

Recording Secretary: The Recording Secretary will perform all the duties imposed by the International Constitution and these by-laws. He will conduct all of the correspondences for and in the name of the Local Union. He will present all communications and bills to the Local Union and deliver such bills to the Financial Secretary/Treasurer for the records. He will prepare and sign all credentials of delegates and alternate delegates to conventions of the Bakery, Confectionery, Tobacco

Workers and Grain Millers International Union and forward duplicates to the General Secretary/Treasurer.

Section 4

Financial Secretary/Treasurer: The Financial Secretary/ Treasurer shall perform all duties as required by the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union and the Local Union by-laws. He shall also make available to the members upon written request, copies of all annual reports filed and upon a reasonable request, in writing, shall make available for examination such books and records necessary to verify such reports filed. If the Financial Secretary/Treasurer believes that just cause does not exist for the request made, or that such request is unreasonable, his refusal to make such records and books available may be appealed to the Local Union's Executive Board. The Financial Secretary/Treasurer will receive and deposit all Local funds in a bank of sound financial standing in the name of the Local Union. He will promptly pay all orders drawn on him by check.

Section 5

Trustees: The Trustees will perform all duties as required by the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union and the Local by-laws. The Trustees will see that all of the property of the Local Union is kept, and at expiration of each three (3) months period, will examine all books and accounts and make their report to the Local Union, and forward a copy of their quarterly report to the Financial Secretary/Treasurer.

Section 6

Sergeant-at-Arms: The Sergeant-at-Arms will admit all members who are entitled to admission. He will assist the presiding officer in maintaining order and will assist the Recording Secretary relative to the attendance register in order that said register is individually and properly signed by each member.

ARTICLE XI

Shop Committee

Section 1

The Shop Committee will consist of those who are elected to the offices of President, Vice President, Recording Secretary and two (2) committeeman.

Section 2

This Committee will also constitute the Contract Negotiating Committee.

Section 3

It will be the responsibility of those representing the Committees as mentioned above to:

- a. Insure that any meeting with the Company regarding matters of importance will require the attendance of the President or Vice President and one other Committee member.
- b. Insure that the respective members of the Contract Negotiating Committee, who have begun negotiations for a new collective bargaining agreement, shall continue as a member of said Committee through to conclusion of same, provided the member meets the requirements as set forth in these by-laws.
- c. Be responsible for training all individuals appointed as Union Representatives and to assist these Representatives in the performance of their duties.
- d. Perform such other duties as may be required of them by these by-laws or the desire of the membership which are deemed to be in the best interest of the Local Union.

ARTICLE XII

Union Representatives

Section 1

The Shop Committee will appoint a minimum of one (1) Union Representative for each shift and one (1) Union Representative working the fixed day shift. Additional Union Representatives will be appointed by the Shop Committee as necessary to insure the membership is properly represented.

Section 2

Union Representatives selected and appointed will be members in good standing of Local 359-T. Individuals holding offices of President and Vice President will not be appointed as Union Representatives or perform the duties thereof.

Section 3

Union Representatives will be trained as to their authority, responsibility and duties by members of the Shop Committee.

Section 4

It shall be the duty of the Union Representative to process a member's grievance with the member's immediate supervisor. In the event that said grievance is not settled at this level, then the said Union Representative shall advance the grievance to the next step or steps as required by the collective bargaining agreement.

Section 5

Union Representatives should attend Local Union meetings. In the event a Union Representative is absent two (2) consecutive meetings without a reason acceptable to the Shop Committee, they may be removed from the position of Union Representative.

ARTICLE XIII

Meetings

Section 1

Regular meetings of Local 359-T will be held at times and places selected by the Executive Board. However, meetings will be scheduled to insure possible attendance of every member without interfering with his scheduled workday. Notices of regular meetings will be posted at least seven days prior to the date of said meeting.

Section 2

Special meetings may be called at any time by the Shop Committee when in it's opinion it is deemed to be in the best interest of the membership, or shall be called by the President upon a written request signed by ten percent (10%) of the members of Local 359-T provided such request states the purpose of the requested meeting and the request is submitted to the President at least five (5) days prior to the desired date of the meeting. When a special meeting is called, the President will request notices of such meetings to be posted on the bulletin boards normally used to inform Local Union members of Union business at least five (5) days prior to such meetings, unless the meeting is declared an Emergency Meeting, in such cases the notice will indicate such. Nothing other than the business stated in the request for a special meeting will be considered at said meeting.

Section 3

The quorum for holding a regular or special meeting will not be less than five (5) members of Local 359-T who are in good standing.

Section 4

The order of business for Local 359-T will be as follows:

- Roll call of officers
- Reading of the minutes
- Report of the Recording Secretary
- Report of the Financial Secretary/ Treasurer
- Report on applicants
- Initiation
- Report of Standing Committees
- Report of Special Committees
- Report of Shop Committee
- Unfinished business
- New business
- Election and installation of officers
- Good and welfare of the Union
- Adjournment

ARTICLE XIV

Dues, Fees, Assessments

The amounts and the conditions thereof regarding the dues, fees, and assessments of each member shall be set forth in the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union.

ARTICLE XV

Funds

The funds of the Local Union shall not be divided by loan, gifts or any other method (except in the event of a strike), among or to the members individually and any such request will be deemed out of order by the Chair. No general appeal for financial aid shall be sent out by this Local Union to other Local Unions or other labor organizations outside the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union unless the appeal has first been approved and counter signed by the General President.

ARTICLE XVI

Salaries and Dues Refunds

For the faithful performance of their responsibilities, the following officers will be compensated as follows on a monthly basis:

The President will receive a dues refund and \$84.00.

The Vice President will receive a dues refund and \$72.00.

The Financial Secretary/Treasurer will receive a dues refund and \$50.00.

The Recording Secretary will receive a dues refund and \$40.00.

All other elective offices and Union Representatives will receive a dues refund.

ARTICLE XVII

Expense Allowances and Reimbursements

Section 1

A member, when authorized and required to perform a service for the Union during his regularly scheduled hours of work with the Company, will be reimbursed for his actual lost wages. Such authorized lost wages will be payable upon written request by the member to the Financial Secretary/Treasurer. Lost wages must be verified by the Company in writing, attached to the members request and become a part of the financial records of this Local Union.

Section 2

When a member is performing a service for the Union in the locale of the Union, the member will be reimbursed for actual expenses incurred and required in the performance of such service. Receipts will be required to accompany written request.

Section 3

A member when performing a service for the Union out of town, will upon written request to the Financial Secretary/Treasurer receive a \$50.00 per diem for meals and expenses.

Section 4

A member when performing a service for the Union out of town which requires his staying overnight will upon written request to the Financial Secretary/Treasurer receive reimbursement for the cost of lodging and travel expenses.

Section 5

The President, Vice President, Financial Secretary/Treasurer and Recording Secretary will be reimbursed for long distance telephone calls made for official Union business when requested in writing, with the telephone bill attached, to the Financial Secretary/Treasurer. The Financial Secretary/ Treasurer will verify the telephone numbers called before reimbursement is made. Reimbursement will be limited to within 90 days of date the calls were made.

Section 6

The Financial Secretary/Treasurer is authorized to maintain an inventory of 100 stamps. Stamps will be replenished as required. Accountability logs will be maintained for use and inventory of stamps. Trustees will review and verify these accountability logs when performing their three month review.

Section 7

Office supplies will be obtained as necessary to fulfill the requirements of the Union. All requests for office supplies must be approved by the President of Local 359-T.

ARTICLE XVIII

Discipline

Disciplinary action in this Local Union will be in accordance with the provisions of the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union, and the Financial Secretary/Treasurer will have the responsibility to see that, where such action is instituted, charges are served upon the accused, that they are in writing and specific and that the accused is afforded a reasonable period of time to prepare his defense. The Trial Jury will afford a full hearing to the accused and grant him adequate time in which to present his case.

ARTICLE XIX

Free Speech

This Local Union, as does the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union, recognizes the right of every member to meet and assemble freely with other members, to express any views, arguments or opinions and to express at Union meetings or upon any business properly before the meeting, subject to the Rules of Order of the Constitution, these by-laws and Robert's Rules of Order.

ARTICLE XX

Amending the By-laws

Section 1

These by-laws and any amendments thereto, and interpretation thereof, will conform with the Constitution of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union.

Section 2

Any amendments to these by-laws will be submitted before adoption to the General President for examination and approval as to the conformity with the provisions of the Bakery, Confectionery, Tobacco Workers and Grain Millers International Union.

Section 3

Amendments to these by-laws will be adopted upon a vote of two-thirds (2/3) of the membership present at a regular or special meeting, provided the membership has had at least seven (7) days prior notification of such changes. Notices posted on the bulletin boards normally used to inform members of Union business for at least seven (7) days prior to the meeting of changes to be made in these by-laws.

Section 4

Any proposed amendment to these by-laws will be made in writing and a copy submitted to the Recording Secretary.

ARTICLE XXI

Rules

Rule 1

On motion, the regular order of business may be suspended by a two-thirds (2/3) vote of the meeting at any time to dispose of anything urgent.

Rule 2

All motions (if requested by the chair) or resignations must be submitted in writing.

Rule 3

Any conversation by whispering or otherwise, which is calculated to disturb a member while speaking or hinder his transaction of business, shall be deemed a violation of order.

Rule 4

No sectarian discussion will be permitted at any meeting.

Motion

Rule 5

A motion to be made in order must be seconded, and the mover as well as the seconded must rise and be recognized by the Chair.

Rule 6

Any member, having made a motion, can withdraw it by consent of his second, but a motion once debated cannot be withdrawn except by majority vote.

Rule 7

A motion to amend an amendment to an amendment shall not be permitted.

Debate

Rule 8

A motion shall not be subject to debate until it has been stated by the Chair.

Rule 9

When a member wishes to speak, he shall rise and respectfully address the Chair, and if recognized by the Chair, he shall be entitled to proceed.

Rule 10

If two or more members rise to speak at the same time, the Chair shall decide which is entitled to the floor.

Rule 11

Each member, when speaking, shall confine himself to the question under debate and avoid all personal, indecorous or sarcastic language.

Rule 12

No member shall interrupt another while speaking except to a point of order, and he shall definitely state the point, and the Chair shall decide the same without debate.

Rule 13

If a member, while speaking, is called to order, he shall take his seat until the point of order is decided; when, if declared in order, he may proceed.

Rule 14

If any member shall feel himself personally aggrieved by a decision of the Chair, he may appeal to the body from the decision.

Rule 15

When an appeal is made from the decision of the Chair, the Vice President shall then act as Chairman to the meeting in these words: "Shall the decision of the Chair be sustained as the decision of the Local Union?" The member will then have the right to state the grounds of the appeal, and the Chair will give reasons for his decision; thereupon the members will proceed to vote on the appeal without further debate, and it shall require a majority to sustain an appeal.

Rule 16

No member shall speak more than once on the same subject until all members desiring the floor have spoken, not more than twice without unanimous consent, nor more than five minutes at any time without consent of two thirds vote of all members present.

Rule 17

The presiding officer shall not speak on any subject unless he retires from the Chair, except on points of order, and in case of a tie, he shall cast the deciding vote.

Privileged Questions

Rule 18

When a question is before the meeting, no motion shall be in order except:

1. To adjourn
2. To lay on the table
3. For the previous question
4. To postpone a given time
5. To refer or commit

6. To amend; and these motions shall have precedence in the order herein arranged. The first three of these motions are not debatable.

Rule 19

If a question has been amended and the question or the amendment has been amended, the question shall then be put as follows:

1. Amendment to the amendment
2. Amendment
3. Original position

Rule 20

When a question is postponed indefinitely it shall not come up again except by a two thirds vote.

Rule 21

A motion to adjourn shall always be in order except:

1. When a member has the floor
2. When members are voting

Rule 22

Before putting a question to a vote, the presiding officer shall ask: "Are you ready for the question?" Then it shall be open for debate. If no member rises to speak, the presiding officer shall then put the question in this form: "All in favor of the motion say "Aye"; and the affirmative vote is expressed: "Those of the contrary opinion say "No". After the vote is taken he shall announce the result in this manner: " It seems to be carried (or lost); it is carried (or lost) and so ordered".

Rule 23

Before the presiding officer declares the vote on a question, any member may ask for a division of the house. Then the Chair is duty bound to comply with the request, and a standing vote shall be taken, and the Secretary shall count the same.

Rule 24

When a question has been decided, it can be reconsidered by a majority vote of those present.

Rule 25

A motion to reconsider must be made and seconded by members who vote of those present.

Rule 26

A member being ordered to take his seat three times by the Chairman without heeding shall be debarred from participating in any further business at that session.

Rule 27

All questions, unless otherwise provided, shall be decided in accordance with Roberts Rule of Order.

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